

# Requirements Overview

## Recycling

All multi-family properties are required to have a recycling program. Tenants must have access to recycling containers.

## Organics Recycling

As of January 1, 2019, all multi-family complexes that subscribe to 4 cubic yards or more of solid waste per week are required to recycle their plant debris or green waste (grass clippings, leaves, branches, flower trimmings, hedge trimmings, etc.) and non-hazardous wood waste.

If your multi-family property contracts with a landscaping company, your contract should state that the landscaper will recycle the plant debris or green waste it collects from the complex.

## 30% Recycling Standard

Multi-family property owners and managers must divert 30% of recycling materials from their garbage.

# Tools and Resources

Make sure you and your residents have the tools and information to recycle right.

The Sacramento Solid Waste Authority offers onsite technical assistance. We also provide signage and materials. Visit [SWA.SacCounty.net](http://SWA.SacCounty.net) for information on how to order these materials. New material is often added to the website.

### Items available:

For Your Residents:

⇒ Trash & Recycling Service Brochure

For the Building:

⇒ Sacramento Regional Solid Waste Authority Mandatory Recycling Ordinance

If you would like further assistance with your recycling efforts, please contact us at [SWAInfo@SacCounty.net](mailto:SWAInfo@SacCounty.net).

# Multi-Family Recycling Requirements

A guide for apartment and condo owners and managers.



# How to Comply

## Set up a recycling program

1. Contact your current hauler or one of the permitted waste haulers to set up recycling collection. For a list of permitted haulers visit [SWA.SacCounty.net](http://SWA.SacCounty.net)
2. Appoint a member of your staff to be the Recycling Coordinator to assist with the recycling program and be the contact for residents' questions.
3. Determine which materials can be recycled on your property. In general items such as cardboard, paper, metal (aluminum and iron beverage and food containers), rigid plastic beverage and food containers, and glass beverage and food containers can be recycled. Check with your service provider to get a full list of recyclable items.
4. Make recycling easy for residents by placing recycling containers next to already existing garbage containers.
5. Educate residents by distributing recycling guides and tips, and post updates on bulletin boards and common areas. You can visit [SWA.SacCounty.net](http://SWA.SacCounty.net) for educational material.
6. Inform every new resident about the recycling program in your complex and include your recycling efforts in property promotions.

## Set up an organics recycling program

- ⇒ Contact your current hauler or one of the permitted waste haulers to set up plant debris or green waste collection. For a list of permitted haulers visit [SWA.SacCounty.net](http://SWA.SacCounty.net)
- ⇒ If you contract with a landscaping company, include in your contract that the landscaper will recycle the plant debris or green waste it collects.

# Exemptions

Exemptions for mandatory recycle and/or organics recycling are granted on a case-by-case basis for multi-family properties that meet any of the following criteria:

- ⇒ No recyclable materials are generated by the facility.
- ⇒ Less than 100 gallons of organic material per week are generated.
- ⇒ There is no collection service available for my materials.
- ⇒ There is not adequate storage space for a dumpster or cart on site.
- ⇒ Adding additional containers would result in a violation of zoning code or minimum parking spaces requirements.

If you believe your business qualifies for an exemption, you can download the Request for Exemption form by visiting [SWA.SacCounty.net](http://SWA.SacCounty.net). Completed forms can be emailed to [SWAInfo@SacCounty.net](mailto:SWAInfo@SacCounty.net).

An Environmental Specialist may inspect your property to determine if exemption is valid.